

COVA

Peace Network

Hyderabad Development and Peace Project

URBAN COMMUNITY SUPPORT SERVICES ENABLING REALIZATION OF RIGHTS AND ENTITLEMENTS

ADOPTED FROM THE DOCUMENT PREPARED BY



Abridged by
Syed Jaffer Hussain Quadri
Educationist and Gen Z Mentor

Hyderabad Development and Peace Project

Kurmaguda and Jangammet Wards

Programs and Activities

Formation of Groups of Youth, Women and Community Leaders for Development and Peace Programs in the Localities

Entitlements

- Helping locality members to obtain proper documents like Aadhar card, Pan Card, Bank Account, Caste Certificate etc and their linkages where ever required.
- Helping Locality members to apply Online and access Government Schemes and Programs

Empowerment

Organise Awareness and Capacity Building Programs on:

- a) Civic Services
- b) Technical and Vocational Trainings
- c) Job Placements
- d) Scholarships
- e) Legal Awareness
- f) Peace Building

And other topics as required by locality members

- Sports, Recreation Activities and Awareness Programs for Youth –
- Spoken English Classes with Awareness on Social Issues.- in 5 Centers
- Training Programs in Leadership for 3 members from each Locality
- Training Program in COFI for using 8 different social media platforms to spread Positivity in Cyberspace. 3 Members from each locality
- CHECKIT program – training in decoding fake news for 3 Members from each locality
- Help locality members to give representations to government departments for problems of locality

Social Harmony

- Development and Peace Groups
- Multi Faith Celebrations
- Preventions of Conflicts
- Promoting Harmony

Address: COVA Community Center, Kurmaguda-17-2-889/4/A, Madannapet, near Government Primary School Madannapet, Hyderabad

COVA Community Center, Jangammet:

No 18-3-414, Near Batji Nagar Jhanda, Kandikal, Hyderabad, Telangana, India- 500 053

COVA (Head Office): 18-13-8/A/508/A, Bandlaguda, Chandrayanguta, Hyderabad, Telangana, Pin Code – 500005 Email: covanetwork@gmail.com

For details please contact:

M. A. Kaleem, Field Coordinator, COVA: +91 87128 06553

Table of Contents

S. NO	Name of the Document	Page No.
1	HDPP – Programs and Activities	2
2	Table of Contents	3
3	Aadhar Card	4
4	Pan Card	6
5	Voter ID	8
6	SADAREM Disability Card	10
7	Food Security Card (White Ration Card)	11
8	Driving License	12
9	Marriage Certificate	13
10	Caste Certificate	14
11	Death Certificate	15
12	Birth Certificate	16
13	Income Certificate	17
14	Residential Certificate	17
15	OBC Certificate	18
16	Passport	19
17	Labour Card	20
18	E-Shram Card	21
19	ABHA Card	22

Identity Proof Documents for Aadhar Card [Also common for all other documents]

1. Ration/PDS Photo Card, PAN Card, Passport, Driving license [Any One]
2. Address proof documents: Bank Account details, electricity bill, water bill, property tax receipt, credit card statement. [Any One]
3. Date of Birth proof: Birth Certificate, Mark sheet, PAN card. [Any One]
4. Proof of correction: Marriage certificate, gazette notification, affidavit. [Any One]

NAME OF THE DOCUMENT	3.AADHAAR CARD
BASIC INFORMATION	Aadhaar Number Overview <ul style="list-style-type: none"> • 12-digit random number issued by UIDAI. • Verified by Authority. • Available to all Indian residents, irrespective of age and gender.
MODE OF APPLICATION	Meeseva Or Aadhaar Seva Kendras
APPLICATION PROCESS	Aadhaar Card Application Process <ul style="list-style-type: none"> • Visit the UIDAI official website. • Book an appointment at your nearest Aadhaar Enrolment Centre or visit the nearest Aadhaar Centre. • Carry identity, address, and birth proof. • Take an enrolment form from the concerned official or download from UIDAI online. • Fill out the form and submit it with required documents. • Documents and form undergo verification process. • Aadhaar Card will be delivered within 90 days.
DOCUMENTS REQUIRED	Identity Proof Documents <ol style="list-style-type: none"> 1. Ration/PDS Photo Card, PAN Card, Passport, Driving license. 2. Address proof documents: Bank Account details, electricity bill, water bill, property tax receipt, credit card statement. 3. Date of Birth proof: Birth Certificate, Mark sheet, PAN card. 4. Proof of correction: Marriage certificate, gazette notification, affidavit.
CONTACT ADDRESS FOR CONCERNED OFFICE	UIDAI Regional Offices in Telangana, Hyderabad <ul style="list-style-type: none"> • 6th floor East Block, Swama Jayanthi Complex, Ameerpet, Hyderabad • Head Office, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi
CONCERNED OFFICIALS CONTACT DETAILS	UIDAI Contact Information: <ul style="list-style-type: none"> • Toll Free: 1947 Meeseva • Call Center: 040-48560012 • Technical Support: WhatsApp (messages only)
APPLICATION PROFORMA	Online UIDAI Enrollment Process <ul style="list-style-type: none"> • Visit official UIDAI website. • Select "Enrolment and Update Forms - Unique Identification A." • Download Aadhaar Card enrollment Form.
FEE	. Aadhaar download and colour print-out on A4 sheet - Rs.30/- per Aadhaar (Inclusive of GST). If visiting an Aadhaar enrollment Centre, resident may note that there are no extra charges for the Aadhaar Enrolment/ Correction/ Update Form.
TIMELINES	60-90 days
APPLICATION STATUS TRACKING METHODOLOGY	Visit the website and check the status Aadhaar Status
NODAL AGENCY	https://uidai.gov.in/en/contact-support/regional-offices/uidai-regional-office,-hyderabad.html

	<p>UIDAI Identity Proof Requirements</p> <ul style="list-style-type: none"> • Passport, PAN card, Ration or PDS Photo card. • Voter Identification card, Driving license. • Government of India/Service photo ID cards. • Job card of MG-NREGS. • Photo identification from recognized educational institution. • License of Arms, Photo Bank ATM card, Photo Credit card. • Photo card of Pensioner, Freedom Fighter. • Photo Passbook of Kisan. • Photo card of CGHS/ECHS. • Certificate of Marriage. • Legally approved name change certificate. • Residing Address card. • Identity Certificate with photo. • Disabled medical certificate or disability Identification card. • Bhamashah Card/Jan-Aadhaar card. • Certificate from Warden/Superintendent/Matron/Head of recognized shelter homes or orphanages. • Certificate of Identity with photo issued by MP/MLA/MLC/Municipal Councilor or Village Panchayat Head/ Mukhiya. • Gazette notification for name change. • RSBY Card. • SSLC book with applicant's photograph.
REMARKS	<p>Aadhaar Authentication Issues</p> <ul style="list-style-type: none"> • Biometric failures. • Linking Aadhaar to services. • Fake Aadhaar cards. • Identity theft. • Aadhaar registration. • Updating Aadhaar details.
ANY UPDATED CHANGES IN SCHEME	<p>Aadhaar Number Holders' Updates</p> <ul style="list-style-type: none"> • Can update documents after 10 years. • Updates valid from Aadhaar number generation date

NAME OF THE DOCUMENT	1.1 AADHAR CORRECTIONS
BASIC INFORMATION	<p>UIDAI 2016 Rules:</p> <ul style="list-style-type: none"> • No online document or information updation. • Updation for Aadhar corrections at Aadhaar seva kendras.
MODE OF APPLICATION	Meeseva Or Aadhaar Seva Kendras
APPLICATION PROCESS	<p>UIDAI Card Data Update/Correction Process</p> <ul style="list-style-type: none"> • Visit the UIDAI website and select 'Aadhaar card data update/correction form'. • Fill in the required information and print. • Post to specified address, and attach required documents.
DOCUMENTS REQUIRED	1 – 4 Same as Aadhar Card
CONTACT ADDRESS FOR CONCERNED OFFICE	UIDAI (Regional Office) in Ameerpet, Hyderabad - Best Government Organizations in Hyderabad - Justdial.
CONCERNED OFFICIALS CONTACT DETAILS	<p>Contact UIDAI Toll-Free Number 1947 Meeseva call center: 040-48560012 Technical Clarifications-WhatsApp Based Support (only through messages) a.9121006471 b.9121006472.</p>

APPLICATION PROFORMA	Online UIDAI Enrolment Process <ul style="list-style-type: none"> • Visit the UIDAI website. • Select Resources > Enrolment Docs >Download Forms from the dropdown options under the head “Menu” • Download Aadhaar Card Correction Form.
FEE	Mandatory Biometric Update Charges: Free <ul style="list-style-type: none"> • Demographic Update (any type): Rs. 50/- (inclusive of GST) • Biometric Update: Rs. 100/- (inclusive of GST).
TIMELINES	Normally 90% of the update request is completed within 30 days.
APPLICATION STATUS TRACKING METHODOLOGY	Visit the website and check the Aadhaar Status.
NODAL AGENCY	<u>Contact & Support - Unique Identification Authority of India</u>
IMPORTANT NOTES	Form Entry Requirements <ul style="list-style-type: none"> • Correct changes entered. • Approved and self-attested documents attached.
OTHER RELEVANT DATA	Aadhaar User Name Change Policy <ul style="list-style-type: none"> • Users can make name changes twice. • Regional branch allows third change upon special request.

NAME OF THE DOCUMENT	4. PAN CARD
BASIC INFORMATION	Permanent Account Number (PAN) Overview <ul style="list-style-type: none"> • 10-digit alphanumeric identification for Indians. • Primarily issued to taxpayers. • Records all tax-related information. • Serves as a primary key for information storage.
MODE OF APPLICATION	Online and offline
APPLICATION PROCESS	PAN Card Application Process <ul style="list-style-type: none"> • Download 'Form 49A' from NSDL e-Gov website. • Fill in application details. • Attach signature and photograph. • Submit the form and documents to the nearest PAN center. • Pay application fees. • Receive acknowledgment number for tracking status. • PAN card issued within 15 days after verification. • Online application available at NSDL e-Gov website.
DOCUMENTS REQUIRED	1 – 4 Same as Aadhar Card 5. Registration certificate in case of companies, firms, HUF, and association of persons
CONTACT ADDRESS FOR CONCERNED OFFICE	Contact number for PAN card: (011) 2370 5418 / 2335 3817 PAN Card Office, Suchitra Circle, Hyderabad
CONCERNED OFFICIALS CONTACT DETAILS	NSDL Customer Care Number: 020-27218080 Official website: www.tin-nsdl.com
APPLICATION PROFORMA	An application proforma is available on Form 49A.
FEE	Physical PAN Card Application Fees <ul style="list-style-type: none"> • Physical PAN card application at TIN facilitation centers, PAN centers, or online. • The paperless online application fee is ₹1011. PAN Card Application Fees <ul style="list-style-type: none"> • Non-physical PAN card (e-PAN): ₹72 • Physical application: ₹66 • Submission at TIN facilitation centers, PAN centers, and online

TIMELINES	<p>PAN Card Application Process</p> <ul style="list-style-type: none"> • Timelines vary based on application mode and processing center. • Physical PAN card typically arrives within 15-20 working days. • E-PAN applicants may receive PAN numbers instantly or within hours.
APPLICATION STATUS TRACKING METHODOLOGY	<p>SMS Update for PAN Card Status</p> <ul style="list-style-type: none"> • Send 'NSDLPAN' followed by 15-digit acknowledgment number to '57575.' • Receive immediate status updates.
NODAL AGENCY	<p>Tel: (022) 24994433 Fax: 91-22-24972993</p>
IMPORTANT NOTES	<p>Proof of Identity and address.</p>
REMARKS	<p>Tax Identification Number Overview</p> <ul style="list-style-type: none"> • Unique, permanent identification number for tracking tax-related transactions. • Mandatory for filing income tax returns and certain transactions above a limit. • Valid lifetime, doesn't change with address, marital status, or citizenship. • Prevents tax evasion and fraud by ensuring financial system transparency and accountability.
OTHER RELEVANT DATA	<p>PAN Card Number Uniqueness</p> <ul style="list-style-type: none"> • Permanent for each entity. • Doesn't change with address, marital status, or citizenship.
ANY UPDATED CHANGES IN THE SCHEME	<p>PAN Card Application Updates</p> <ul style="list-style-type: none"> • Transgender option added to Male and Female forms, following Supreme Court ruling favoring equal rights for third gender. • Mandatory Aadhaar number quoting required as per Income Tax (22nd Amendment) Rules, 2023. • Digital submission via e-KYC and e-sign for paperless, hassle-free process. • Aadhaar OTP is used for authentication and online signatures. • PAN card number is unique, permanent, and doesn't change with address, marital status, or citizenship.

NAME OF THE DOCUMENT	2.1 PAN CARD CORRECTIONS
BASIC INFORMATION	A PAN card correction is a process of updating or rectifying any errors or changes in the PAN card details.
MODE OF APPLICATION	Online and offline
APPLICATION PROCESS	<p>Online PAN Card Correction Application</p> <ul style="list-style-type: none"> • Utilizes NSDL e-Gov portal. • Fills online form, and uploads scanned documents. • Pays fee via net banking, credit card, debit card, or UPI. • Receives acknowledgment number and PDF application. • Prints PDF, affixes photograph and signature. • Sends to NSDL or UTIITSL address, along with proof of existing PAN and correction. <p>Offline PAN Card Corrections</p> <ul style="list-style-type: none"> • Download the PAN correction form. • Fill the form, attach documents. • Pay fee via demand draft or cheque. • Submit the form and fee to the nearest PAN service center. • Receive a 15-digit acknowledgment slip.
DOCUMENTS REQUIRED	1 – 4 Same as Aadhar Card
CONTACT ADDRESS FOR CONCERNED OFFICE	Contact number for PAN card: (011) 2370 5418 / 2335 3817 PAN Card Office, Suchitra Circle, Hyderabad
CONCERNED OFFICIALS CONTACT DETAILS	NSDL Customer Care Number: 020-27218080 Official website: www.tin-nsdl.com
APPLICATION PROFORMA	An application proforma is available on the PAN correction form.

FEE	The fee for PAN card corrections depends on whether you want a physical copy of the updated PAN card or not and the mode of submission of the PAN card application.
TIMELINES	PAN Card Correction Timelines <ul style="list-style-type: none"> • Depends on application mode and delivery address. • Typically takes 15-20 working days. • May take longer due to holidays, postal delays, etc. • Status can be tracked online using an acknowledgment number or PAN number.
APPLICATION STATUS TRACKING METHODOLOGY	Simply send an SMS with the format 'NSDLPAN' followed by your 15-digit acknowledgment number to '57575'. You will promptly receive an SMS update on your PAN card status.
NODAL AGENCY	Tel: (022) 24994433 Fax: 91-22-24972993
IMPORTANT NOTES	PAN Card Correction Application Process <ul style="list-style-type: none"> • Only applicable for existing PAN cards with errors. • Fill out the form carefully, selecting correct check boxes for corrections. • Provide correct spelling and format of name, address, and date of birth. • Attach relevant documents and fees, including proof of identity, address, date of birth, PAN, and correction. • Fee depends on whether a physical copy of the updated PAN card is required and the submission mode.
ANY UPDATED CHANGES IN THE SCHEME	PAN Card Corrections Update <ul style="list-style-type: none"> • Typically involves submitting correction forms and supporting documents to authorities. • Updates may have occurred since January 2022. • Check the latest guidelines from the Income Tax Department or PAN card issuance agency. • Updates may include changes in documents, online submission procedures, or new regulations.

	5. VOTER ID
BASIC INFORMATION	A voter ID is a government-issued document that verifies an individual's identity and eligibility to vote in elections.
MODE OF APPLICATION	Online and offline
APPLICATION PROCESS	Voter ID Card Application Process <ul style="list-style-type: none"> • Visit the Election Commission office or Voter service portal. • Fill application form with personal details and required documents. • Verify provided information. • Issue card via mail or pickup upon approval.
DOCUMENTS REQUIRED	1 – 4 Same as Aadhar Card 5. Photographs (passport size).
CONTACT ADDRESS FOR CONCERNED OFFICE	Election Commission of India, Nirvachan Sadan, Ashoka Road, New Delhi 110001
CONCERNED OFFICIALS CONTACT DETAILS	Vikas Raj (IAS) Contact no: 9963794447 (Telangana) Fax-040-23455303(0), 23450515(F)
APPLICATION PROFORMA	Visit the website for the Proforma Voter ID application form download.
FEE	It's free online and offline it is 45 per transaction plus additional fees for extra copies.
APPLICATION STATUS TRACKING METHODOLOGY	Visit the official website voter ID tracking website. Enter details Submit the details and check the status.

NODAL AGENCY	EPABX: 23052205-10, 23052212-18,23052146,23052148,23052150 Email: complaints[at]jeci[dot]gov[dot]in Control room contact: 23052220,23052221 Fax line- 23052219,23052162/63/19 For general enquires-1905
IMPORTANT NOTES	Voter ID Application Process <ul style="list-style-type: none"> • Ensure eligibility. • Gather required documents. • Submit accurate information. • Understand the verification process. • Use official channels like the local Election Commission office or online portal. • Follow guidelines. • Meet deadlines. • Provide contact details for application updates. • Refer to official guidelines for the latest information.
REMARKS	Voter ID Obtaining Guide <ul style="list-style-type: none"> • Submit accurate information. • Adhere to official guidelines. • Understand the verification process. • Use authorized channels. • Meet deadlines. • Provide correct contact details.
OTHER RELEVANT DATA	
ANY UPDATED CHANGES IN THE SCHEME	"India Introduces e-PIC Voter ID" <ul style="list-style-type: none"> • Portable photo identity card for newly registered candidates. • Issued post-November 2020. • Unique mobile number provided.

NAME OF THE DOCUMENT	3.1 VOTER ID CORRECTIONS
BASIC INFORMATION	Voter ID Card Correction Service <ul style="list-style-type: none"> • Citizen requests corrections in voter ID cards. • Corrections entered in form 8. • Request forwarded to Electoral Registration Office [EFO]
MODE OF APPLICATION	Online and offline
APPLICATION PROCESS	Online Voters' Service Portal: <ul style="list-style-type: none"> • Register and log in with credentials. • Select "Form 8" for correction. • Fill out the form, and upload supporting documents. • Apply. • Track application status online. Offline Form 8 Submission <ul style="list-style-type: none"> • Download Form 8 from the CEO website or ERO. • Fill out the form, and attach supporting documents. • Submit to ERO office. • Collect acknowledgment slip. • Track status with ERO office.
DOCUMENTS REQUIRED	1 – 4 Same as Aadhar Card 5. No documents are needed for address change within the same constituency.
CONTACT ADDRESS FOR CONCERNED OFFICE	Chief Electoral Officer's Office of Telangana, BRKR Bhavan Government Offices Complex, NH 44, Hill Fort, Adarsh Nagar, Hyderabad, Telangana 500063
CONCERNED OFFICIALS CONTACT DETAILS	https://ceotelangana.nic.in/ContactUs.html
APPLICATION PROFORMA	Visit the website for the Proforma Voter ID application form download
FEE	Voter ID Correction Fee in India <ul style="list-style-type: none"> • No fee for correcting voter ID. • Postage stamp required for application submission to ERO. • Cost depends on the postal service used.

TIMELINES	4-8 weeks from the applied date. Although this duration can vary depending on your location
APPLICATION STATUS TRACKING METHODOLOGY	Visit the official website voter ID tracking website. Enter details Submit the details and check the status.
NODAL AGENCY	Nodal agency number 1950
IMPORTANT NOTES	Voter ID Correction in India <ul style="list-style-type: none"> • Ensure accuracy of details like name, address, and birth date. • Prepare necessary documents like identity proof and address. • Use online portals or submit Form 8 offline for free corrections. • Expect corrected ID within 30 days, delivery 2-3 weeks. • Notify authorities of residence changes and track application status online.
REMARKS	Online application processing is faster, time-saving, and less prone to mistakes compared to manual applications at electoral offices.
OTHER RELEVANT DATA	Voter ID Correction in India <ul style="list-style-type: none"> • Importance of accuracy in details like name, address, birth date, and spouse's name. • Preparation of necessary documents including proof of identity and address. • Free online portals or offline Form 8 submission. • Expected delivery within 30 days, 2-3 weeks. • Notification of residence changes within the same constituency. • Online tracking of application status.

NAME OF THE DOCUMENT	6. SADAREM DISABILITY CARD
BASIC INFORMATION	SADAREM Card Overview <ul style="list-style-type: none"> • Official identification for disabled individuals. • Certifies type and degree of disability. • Essential for government schemes and services.
MODE OF APPLICATION	Online and Offline
APPLICATION PROCESS	SADAREM Disability Application Process Online Application: <ul style="list-style-type: none"> • Visit the official SADAREM website. • Fill in the required details. • Upload scanned documents. • Submit application form. Offline Application: <ul style="list-style-type: none"> • Visit the nearest Aarogyasri Health Care Trust office or government hospital. • Inquire about the SADAREM disability assessment process. • Provide required information and documents during assessment.
DOCUMENTS REQUIRED	1 – 4 Same as Aadhar Card 5. Medical certificate
CONTACT ADDRESS FOR CONCERNED OFFICE	SADAREM: (telangana.gov.in)
CONCERNED OFFICIALS CONTACT DETAILS	SADAREM: (telangana.gov.in)
APPLICATION PROFORMA	SADAREM DISABILITY CARD LINK
FEE	Total: ₹ 35
APPLICATION STATUS TRACKING METHODOLOGY	SADAREM: Quick Search (telangana.gov.in)
NODAL AGENCY	SADAREM: (telangana.gov.in)

NAME OF THE DOCUMENT	7. FOOD SECURITY CARD (White Ration Card)
BASIC INFORMATION	Telangana Government's Food Security Card <ul style="list-style-type: none"> • Ensures dietary needs are met. • Legal documents aid in subsidized commodity purchases. • Helps people under prescribed categories.
MODE OF APPLICATION	Online and Offline
APPLICATION PROCESS	Telangana Food Security Card Application Process Online Application: <ul style="list-style-type: none"> • Visit the Telangana National Food Security Cards website. • Select “Application Forms” and navigate to “Civil Supplies”. • Download and print the application form. • Fill out the form with personal details. Offline Application: <ul style="list-style-type: none"> • Visit the nearest Meeseva center. • Obtain the application form. • Fill in required information. • Submit the form along with the required documents.
DOCUMENTS REQUIRED	FSC Application Process 1 – 4 Same as Aadhar Card 5. Income Proof: Income certificate or salary slips. 6. Family Details: Details of all family members. 7. Passport-sized Photographs: Recent photos of all family members. 8. Bank Account Details: Details of the bank account.
CONTACT ADDRESS FOR CONCERNED OFFICE	Respected Mandal Revenue Offices
CONCERNED OFFICIALS CONTACT DETAILS	Respected Mandal Revenue Offices
APPLICATION PROFORMA	APPLICATION FOR NEW FOOD SECURITY CARD
FEE	Service charge – ₹ 30 Statutory Charge – Nil Total – ₹ 35
TIMELINES	Processing Time It can generally take 30 days.
APPLICATION STATUS TRACKING METHODOLOGY	Open the link https://epds.telangana.gov.in/Food Security Act/ , Select FSC Search and Search for the FSC application search and check your status by giving the application number and district name
NODAL AGENCY	Consumer Affairs, Food, and Civil Supplies Department: <ul style="list-style-type: none"> • Sri Devendra Singh Chauhan • Secretary to Government • CAF&CS & Commissioner of Civil Supplies • Address: Erramanzil, Somajiguda, Hyderabad • Phone: 040-23336116, 040-23318456
IMPORTANT NOTES	Family Application Process <ul style="list-style-type: none"> • Provide family details: names, ages, and relationships. • Attach required documents: identity, residence, income proof. • Double-check for orderliness.
IMPORTANT LINKS (Best Application Procedure video etc)	Apply New Ration Card 2024 Telangana Required Documents and Process
REMARKS	Food Security Card in Telangana <ul style="list-style-type: none"> • Provides affordable access to essential food items for the poor. • Defines food security as physical, social, and economic access to sufficient, safe, nutritious food. • Supports active, healthy lifestyles

NAME OF THE DOCUMENT	8. DRIVING LICENSE
BASIC INFORMATION	India's Driving License Requirement <ul style="list-style-type: none"> • Drivers must have a license on highways. • Motor Vehicles Act, 1988 sets a minimum age limit (16-20) depending on circumstances.
MODE OF APPLICATION	Online and Offline
APPLICATION PROCESS	Telangana Driving License Application Process <ul style="list-style-type: none"> • Download the Learning License application form from www.transport.telangana.gov.in. • Apply for a permanent license using the same form. • Submit the completed form at RTO. • Submit all required documents. • Secure a driving test slot. • Receive a Driving License (DL) in 2-3 weeks after passing the test.
DOCUMENTS REQUIRED	Application Process for Learning and Transport Vehicle Licenses 1 – 4 Same as Aadhar Card 5. Medical certificate in Form 1A is required. 6. Three recent passport-size photographs are required. 7. For a Transport Vehicle License, a Permanent Driving License for a Light Motor Vehicle and a medical certificate are required. 8. For a Permanent License, an effective learner's License is required.
CONTACT ADDRESS FOR CONCERNED OFFICE	TRANSPORT DEPARTMENT GOVERNMENT OF TELANGANA
CONCERNED OFFICIALS CONTACT DETAILS	TRANSPORT DEPARTMENT GOVERNMENT OF TELANGANA
APPLICATION PROFORMA	Learning License application form Permanent license Application form
FEE	Telangana Driving License Fees: <ul style="list-style-type: none"> • Learner's License Issuance: ₹150 • Driving License test/repeat test: ₹100 • Test for Learner's License: ₹50 • Driving License Issuance: ₹200
TIMELINES	Learner License Requirements <ul style="list-style-type: none"> • Minimum 30 days from the license issue date. • Retests requested within 7 days of failure.
APPLICATION STATUS TRACKING METHODOLOGY	TRANSPORT DEPARTMENT GOVERNMENT OF TELANGANA
NODAL AGENCY	Helpline Number: 040-23370081
IMPORTANT NOTES	Non-Transport Vehicle License <ul style="list-style-type: none"> • Valid for 20 years or until age 50. • Renewed every 5 years. A transport Vehicle License is valid for a period of 133 years from the date of issue or renewal.
REMARKS	RTA M-Wallet App Registration <ul style="list-style-type: none"> • Download the app and register with your name, mobile number, and email id. • Connect to Transport Department data. • Download license and registration certificate documents.
OTHER RELEVANT DATA	Driving License Expiry and Renewal <ul style="list-style-type: none"> • License expires on the specified date. • A grace period of 30 days is provided for renewals after expiry. • Renewal within 5 years exempts from the test but remains valid. • Requires a scanned copy of form, driving license, address proof, and passport photo.
ANY UPDATED CHANGES IN THE SCHEME	License Renewal Process <ul style="list-style-type: none"> • Valid for 30 days without penalty. • Licenses expired beyond 30 days can be renewed with penalty. • Application must be made within five years of the expiry date.

NAME OF THE DOCUMENT	9. MARRIAGE CERTIFICATE
BASIC INFORMATION	<p>Marriage Certificate Overview</p> <ul style="list-style-type: none"> • Official document recording marriage union. • Serves as proof of marriage. • Required for legal and administrative purposes. • Used for updating identification or claiming spousal benefits.
MODE OF APPLICATION	Online and Offline
APPLICATION PROCESS	<p>Online and Offline Marriage Certificate Application Procedures</p> <p>Online Application:</p> <ul style="list-style-type: none"> • Visit the Telangana Marriage Registration Portal. • Register as a citizen for login ID and password. • Choose Hindu Marriage Registration or special marriage registration. • Fill in the necessary details and upload scanned copies. • Pay the prescribed fee and schedule physical verification at sub-registrar's office. <p>Offline Application:</p> <ul style="list-style-type: none"> • Visit the Local Registrar's Office. • Collect the Application Form, complete it, and attach the required documents. • Submit the application. • Pay fees and wait for verification. • Wait for processing. • Collect the Marriage Certificate.
DOCUMENTS REQUIRED	<p>1 – 4 Same as Aadhar Card [For both Husband & wife]</p> <p>5. Application Form 6. Wedding Card 7. Marriage Photo</p>
CONTACT ADDRESS FOR CONCERNED OFFICE	Sub-Registrar Offices in and around Hyderabad - Software Testing
CONCERNED OFFICIALS CONTACT DETAILS	Toll-Free No for Enquiries: 1800 599 4788.
APPLICATION PROFORMA	Marriage registration link
FEE	<p>₹ 100/- for Hindu Marriage Act ₹ 150/- for the Special Marriage Act</p> <p>Fee receipts will be given once those willing to apply for a Marriage Certificate in Telangana.</p>
TIMELINES	<p>Marriage Registration Process</p> <ul style="list-style-type: none"> • No objections. • Registration after 30 days. • Husband and wife present with 3 witnesses. • Conditions: marriage and living together.
APPLICATION STATUS TRACKING METHODOLOGY	<p>Tracking Marriage Certificate Application</p> <ul style="list-style-type: none"> • Visit the government authority's official website. • Enter the application reference number and personal details. • Contact the local marriage registration office for assistance.
NODAL AGENCY	Sub-Registrar Offices in and around Hyderabad - Software Testing
IMPORTANT NOTES	<p>Marriage Application Process</p> <ul style="list-style-type: none"> • Bride and groom must be 18 and 21 years old at solemnization. • Application must be submitted online with the prescribed fee. • Required documents include a wedding invitation card, a photograph of the ceremony, and proof of residence. • SSC Certificates or passport copies are required. • Three witnesses must sign the form and register.

OTHER RELEVANT DATA	<p>Marriage Certificate in India</p> <ul style="list-style-type: none"> • Official declaration of marriage between two people. • Registered under Hindu Marriage Act, 1955, or Special Marriage Act, 1954. • Provides social security and acceptance. • Required for passport applications and bank account opening post-wedding. • Helps in obtaining visas for both spouses.
ANY UPDATED CHANGES IN THE SCHEME	No changes

NAME OF THE DOCUMENT	10. CASTE CERTIFICATE
BASIC INFORMATION	<p>Caste Certificate Overview</p> <ul style="list-style-type: none"> • Legal document confirming individual's caste or community. • Includes caste, sub-caste, and other relevant information. • The issuance process varies by country. • Usually obtained through designated government authorities.
MODE OF APPLICATION	Meeseva
APPLICATION PROCESS	<p>Offline Caste Certificate Application Procedure:</p> <ul style="list-style-type: none"> • Visit local revenue or municipal office. • Obtain the prescribed application form from the Meeseva website. • Fill form accurately, and attach identity, residence, and self-attested community certificates. • Submit the completed form to Meeseva. • Pay fees and follow up for application status updates.
DOCUMENTS REQUIRED	<p>1 – 4 Same as Aadhar Card</p> <p>5. Affidavit for caste certificate, proof of caste of self or blood relative.</p>
CONTACT ADDRESS FOR CONCERNED OFFICE	Respected Mandal Revenue Offices
CONCERNED OFFICIALS CONTACT DETAILS	Respected Mandal Revenue Offices
APPLICATION PROFORMA	Community certificate
FEE	Application fee: ₹ 35
TIMELINES	Around 15-30 days of application
APPLICATION STATUS TRACKING METHODOLOGY	<p>Visit the website MeeSeva</p> <p>Click on Know your application status</p> <p>Enter the details</p> <p>Track the status</p>
NODAL AGENCY	Respected Mandal Revenue Offices
IMPORTANT NOTES	<p>Caste Certificate Overview</p> <ul style="list-style-type: none"> • Legal document verifying individual's caste or community. • Required for reservation benefits, education, and government job employment. • Requires proof of caste, residence, and other relevant documents. • Authenticity is crucial to avoid legal complications.
OTHER RELEVANT DATA	<p>Caste Certificates Overview</p> <ul style="list-style-type: none"> • Verify the individual's caste or community affiliation. • Used for reservation and affirmative action. • Requirements vary by country and region. • Consult local government for up-to-date information.

NAME OF THE DOCUMENT	11. DEATH CERTIFICATE
BASIC INFORMATION	Death Certificate Overview <ul style="list-style-type: none"> • Legal document from a medical practitioner stating death date. • Government civil registration document indicating date, location, and cause of death. • Listed in the official death register.
MODE OF APPLICATION	Meeseva
APPLICATION PROCESS	Death Certificate Application Process <ul style="list-style-type: none"> • Submit the application form and all documents to the MeeSeva center. • MeeSeva center operator scans documents and applies online. • Pay the fee, and receive receipt and application ID. • Provide delivery details for the certificate: direct from MeeSeva Centre or courier to the registered address. • Receive SMS confirmation of application acceptance. • Certificate issued on the same day for MeeSeva center, 5 days for courier.
DOCUMENTS REQUIRED	Death Certificate Application Process 1 – 4 Same as Aadhar Card 5. Affidavit: Date and time of death. 6. Cremation certificate: If applicable. 7. Court fee stamps: Required. 8. Medical certificate: Cause of death signed by a doctor. 9. Organ donor card: If applicable. 10. All documents must be self-attested.
CONTACT ADDRESS FOR CONCERNED OFFICE	CC complex Tank bund road, Lower Tank bund Hyderabad:500063 website: www.ghmc.gov.in .
CONCERNED OFFICIALS CONTACT DETAILS	Compliance Helpline no: (044) 6171-3830 For Urgent escalations (10 AM to 5 PM), (080) 68 301 302
APPLICATION PROFORMA	Death certificate application form
FEE	service charges:(₹ 35 per transaction + Postal charges Note: ₹ 25 for category A) statutory charges: (Each copy ₹ 50 for the first 4 copies and from 5th copy onwards ₹ 100
TIMELINES	within 21 days of occurrence.
APPLICATION STATUS TRACKING METHODOLOGY	To know the status of the application, go to the GHMC website of Telangana. Enter the Meeseva application number; the applicant will get the status of the application.
NODAL AGENCY	Helpline: 21111111, Landline no: 040-23225397
REMARKS	Obtaining a Death Certificate <ul style="list-style-type: none"> • Careful approach to the process as it's an official record of the deceased's passing. • Ensure accuracy and completeness of all details to avoid complications. • Be aware of the emotional weight of the task and seek support if needed. • Handle the document with respect and attention, honoring the memory of the deceased.
OTHER RELEVANT DATA	Death Certificate Filling Process <ul style="list-style-type: none"> • Providing full name, date and place of death, cause of death, and contributing factors. • Providing personal information like date of birth, social security number, and marital status. • Inclusion of occupation, education level, and parents' details. • Ensuring accuracy and completeness.
ANY UPDATED CHANGES IN THE SCHEME	Global Death Certificate Format and Content Update <ul style="list-style-type: none"> • No significant global changes in death certificate format or content. • Variations in regulations and practices may cause occasional updates. • Some regions may have implemented digitization measures for online applications and records. • Updates may occur to enhance accuracy or align with evolving medical standards. • Consult relevant government agencies or local authorities for the latest information.

NAME OF THE DOCUMENT	12. BIRTH CERTIFICATE
BASIC INFORMATION	Birth Certificate Importance <ul style="list-style-type: none"> • Documents the birth of a person. • Can refer to an original birth document or certified copy. • Represents ensuing birth registration.
MODE OF APPLICATION	Meeseva
APPLICATION PROCESS	Meeseva Birth Certificate Process <ul style="list-style-type: none"> • Visit Meeseva's official portal. • Download the birth certificate form. • Submit the form with necessary documents to the office.
DOCUMENTS REQUIRED	Child Birth Proof 1 – 4 Same as Aadhar Card 5. Hospital letter from birthplace.
CONTACT ADDRESS FOR CONCERNED OFFICE	Office Address: CC complex Tank bund road, Lower Tank bund Hyderabad:500063 website: www.ghmc.gov.in,
CONCERNED OFFICIALS CONTACT DETAILS	Helpline: 21111111, Landline No: 040-23225397.
APPLICATION PROFORMA	Birth certificate form
FEE	Service charges:(₹ 35 per transaction + Postal charges Note: ₹ 25 for category A) statutory charges:(Each copy ₹ 50 for the first 4 copies and from 5th copy onwards ₹ 100
TIMELINES	It can generally take 5 days from the day of application.
APPLICATION STATUS TRACKING METHODOLOGY	To know the status of the application, go to the GHMC website of Telangana. Enter the Meeseva application number, the applicant will get the status of the application.
NODAL AGENCY	Landline no: 040-48560012
IMPORTANT NOTES	Birth Certificate Importance <ul style="list-style-type: none"> • Crucial for school, social security, passport, driver's license. • Includes child's name, birthplace, date, and parents' details. • Non-availability or late registration requires Meeseva website submission.
REMARKS	Birth Certificate Name Change <ul style="list-style-type: none"> • Change the father/mother's name during adoption/divorce. • Only once in a lifetime.
OTHER RELEVANT DATA	Birth Certificate Update Process <ul style="list-style-type: none"> • Contact the hospital for errors. • Visit Meeseva for home births. • Apply online or at Meeseva. • Gather signatures from gazetted officers. • Submit in Meeseva. • Receive the certificate once all is in order.

NAME OF THE DOCUMENT	13. INCOME CERTIFICATE
BASIC INFORMATION	Telangana Income Certificate Overview <ul style="list-style-type: none"> • Official document verifies annual income. • Serves as proof for government benefits, scholarships, and reservations.
MODE OF APPLICATION	Meeseva
APPLICATION PROCESS	Meeseva Income Application Process <ul style="list-style-type: none"> • Visit Meeseva Center or download the online form. • Fill out the form with an Aadhaar card, address proof, and income proof. • Pay the application fee and submit the form.
DOCUMENTS REQUIRED	Application Process: 1 – 4 Same as Aadhar Card 5. Completed application form with ₹ 2 court fee stamps. 6. Certification from two gazetted officers. 7. ₹ 10 non-judicial paper declaration.
CONTACT ADDRESS FOR CONCERNED OFFICE	Respected Mandal Revenue Offices
CONCERNED OFFICIALS CONTACT DETAILS	Respected Mandal Revenue Offices
APPLICATION PROFORMA	Income certificate form
FEE	The cost of the application fee is Rs.10. The application and certificate charge is ₹ 35 at Meeseva Centers.
TIMELINES	The certificate will be issued within one week.
APPLICATION STATUS TRACKING METHODOLOGY	Visit the website Meeseva. Click on Know your application status. Enter the details Track the status
NODAL AGENCY	Landline no: 040-23352849 /23352595, Fax: 040-23356650
IMPORTANT NOTES	The income certificate is valid for the financial year only.
REMARKS	Serving as proof of an individual's or family's annual income
OTHER RELEVANT DATA	Income Certificate Overview <ul style="list-style-type: none"> • Provides financial information: income sources, assets, liabilities, family details. • May require verification documents. • Serves specific purposes: eligibility for government benefits or scholarships. • Includes validity period and issuing authority details. • Requirements vary by jurisdiction; consult relevant authorities.
ANY UPDATED CHANGES IN THE SCHEME	No changes

NAME OF THE DOCUMENT	14. RESIDENTIAL CERTIFICATE
BASIC INFORMATION	Residence Certificate Overview <ul style="list-style-type: none"> • Proof of permanent residence in a village, town, or ward. • Confirms long-term occupant status in a nation, state, city, town, or village. • Also known as a domicile certificate. • Serves as proof of a person's residence in a specific area or state.
MODE OF APPLICATION	Meeseva
APPLICATION PROCESS	Residential Certificate Offline Application Procedure: <ul style="list-style-type: none"> • Visit local revenue or municipal office. • Obtain the prescribed application form from the Meeseva website. • Fill form accurately, and attach identity, residence, and self-attested community certificates. • Submit the completed form to Meeseva. • Pay fees and follow up for application status updates.

DOCUMENTS REQUIRED	Application Requirements: 1 – 4 Same as Aadhar Card 5. Application form. 6. passport-size photograph.
CONTACT ADDRESS FOR CONCERNED OFFICE	Respected Mandal Revenue Offices
CONCERNED OFFICIALS CONTACT DETAILS	Respected Mandal Revenue Offices
APPLICATION PROFORMA	Residence application form
FEE	The applicant has to possess a fee of ₹ 10/- for an application form. The applicant has to possess a fee of ₹ 35/- for service charge and issuance of domicile certificate.
TIMELINES	7 DAYS Once the status of the application is approved, the applicant will receive the residence certificate within seven days from the date of application.
APPLICATION STATUS TRACKING METHODOLOGY	Visit the website Meeseva Click on Know your application status Enter the details Track the status
29NODAL AGENCY	Respected Mandal Revenue Offices
IMPORTANT NOTES	Residential Certificate Overview <ul style="list-style-type: none"> • Serves as proof of residency for individuals or families. • Used for obtaining government benefits, enrolling in schools, applying for loans, or official documentation. • Includes name, address, and residency duration. • Issued by local government authorities or relevant bodies. • Essential to keep updated and accurate for official use.

NAME OF THE DOCUMENT	15. OBC CERTIFICATE
BASIC INFORMATION	OBC Certificate Overview <ul style="list-style-type: none"> • Issued by the central government for educational and job reservation.
MODE OF APPLICATION	Offline
APPLICATION PROCESS	Offline OBC Certificate Application Procedure: <ul style="list-style-type: none"> • Visit the local revenue office or Meeseva website. • Fill application form accurately. • Attach identity, residence, and self-attested community certificates. • Submit the completed form. • Pay fees and follow up for status updates.
DOCUMENTS REQUIRED	Application Form 1 – 4 Same as Aadhar Card 5. Applicant's property/employment details 6. Income tax returns for professionals.
CONTACT ADDRESS FOR CONCERNED OFFICE	<u>Respected Mandal Revenue Offices</u>
CONCERNED OFFICIALS CONTACT DETAILS	<u>Respected Mandal Revenue Offices</u>
APPLICATION PROFORMA	<u>OBC Application form</u>
FEE	45 rupees
TIMELINES	30 Working Days
APPLICATION STATUS TRACKING METHODOLOGY	1 Visit the website Meeseva 2. Click on Know your application status 3. Enter the details 4. Track the status
NODAL AGENCY	<u>Respected Mandal Revenue Offices</u>

NAME OF THE DOCUMENT	16. PASSPORT
BASIC INFORMATION	"Passport: Government-Issued Travel Document" <ul style="list-style-type: none"> • Verifies identity and nationality. • Used for international travel.
MODE OF APPLICATION	Online
APPLICATION PROCESS	Passport Application Process <ul style="list-style-type: none"> • Register on the Passport Seva Portal. • Login to the portal. • Download the e-Form for fresh or reissue of passport. • Fill the form and click the Validate & Save button. • Upload the XML file through the Upload e-Form. • Click the "Pay and Schedule Appointment" link to schedule an appointment at Passport Seva Kendra. • Search for the Passport Seva Kendra location and select your PSK. • Book an appointment and make online payments through Credit/Debit Card, Internet Banking, or SBI Bank Challan. • Calculate the fee for passport services through the Online Fee Calculator. • Print the application receipt containing the Application Reference Number or Appointment Number. • Visit the PSK with original documents like Proof of Date of Birth, Identity proof, Proof of residence, and Proof of nationality.
DOCUMENTS REQUIRED	Identity Proof Requirements 1 – 4 Same as Aadhar Card
CONTACT ADDRESS FOR CONCERNED OFFICE	Regional passport office 8-2-629/1 A Vishal Bhawan, Road No 12, Hyderabad, Telangana 500034
CONCERNED OFFICIALS CONTACT DETAILS	Contact number 040-27715333 Fax 040-27705656
APPLICATION PROFORMA	Application proforma 1. Download and Fill Form 2. Gather Required Documents 3. Submit Online. 4. Schedule an Appointment: 5. Visit Passport Seva Kendra 6. Pay Fees 7. Follow Up
FEE	https://passportindia.gov.in/AppOnlineProject/onlineHtml/feeDocument.html
TIMELINES	Timeline 30 to 45 days from the date of application.
APPLICATION STATUS TRACKING METHODOLOGY	https://passportindia.gov.in/AppOnlineProject/statusTracker/trackStatusInpNew
NODAL AGENCY	https://passportindia.gov.in/AppOnlineProject/online/chiefOfficer
IMPORTANT NOTES	Important Note: <ul style="list-style-type: none"> • Failure to provide the required information may result in a passport application delay/denial and a \$500 IRS penalty. • Non-Social Security number applicants must submit a statement stating no Social Security number issued by the Social Security Administration.
OTHER RELEVANT DATA	Relevant data about passports includes the Front Cover, Title Page, Data Page, Black Passport pages, Back of the Passport, and machine-readable, Passport Records.
ANY UPDATED CHANGES IN THE SCHEME	MEA Changes Passport Regulations <ul style="list-style-type: none"> • Requires names of both parents for passport application. • Allows one parent or guardian name. • Eases the process for single parents or orphans.

NAME OF THE DOCUMENT	17. LABOUR /SHRAMIK CARD
BASIC INFORMATION	Telangana Labour Card Overview <ul style="list-style-type: none"> • Issued by Telangana State Building and Construction Workers Welfare Board. • Applicable to registered construction workers.
BENEFICIARY	Workers in unorganized sectors earning less than 15k/month.
BENEFIT	TSBOCWWB Financial Assistance <ul style="list-style-type: none"> • Provides financial aid to registered workers' children. • Offers medical assistance for emergencies. • Offers housing assistance for construction or purchase. • Provides pension benefits to workers over 60. • Provides skill development and training programs for workers.
KEY INDICATORS	Benefits of a Labour Certificate <ul style="list-style-type: none"> • Proof of Employment: Serves as proof of employment, useful for loan or rental agreements. • Salary Verification: Employers may require a Labour Certificate to verify an employee's salary or income. • Job Security: Establishes the employee's legal rights and responsibilities. • Access to Government Benefits: Provides proof of employment for subsidized housing and education benefits. • Compliance with Labour Laws: Ensures employers comply with labor laws, ensuring worker's rights.
ELIGIBILITY CRITERIA	Applicant Requirements for Construction Job in Telangana <ul style="list-style-type: none"> • Resident of Telangana state. • Working in the construction industry in Telangana. • At least 18 years old. • Possess valid identification and address proof documents. • Proof of employment in the construction industry. • Provide a passport-sized photograph. • Have a bank account in their name.
DOCUMENTS REQUIRED	Identity Proof and Employment Proof 1 – 4 Same as Aadhar Card 5. Employment Proof: Appointment Letter, Payslip. 6. Bank Account Details: Bank Account Number and Statement. 7. Photograph: Passport-sized photograph. 8. Nominee Details: Name, Relationship, Contact Details.
APPLICATION PROCEDURE (Links/ Office address etc)	Telangana State Building and Other Construction Workers Welfare Board Application Process <ul style="list-style-type: none"> • Visit office at Taks Bhavan, RTC Cross Road, Chikadpalli, Vivek Nagar, Himayatnagar, Hyderabad, Telangana 500020. • Obtain the Application form and apply in the inward center. • Visit the official website at tsboonline.net/Home.aspx. • Click the “Online Registration” button on the home page. • Fill in personal, contact, employment, and nominee details. • Upload necessary documents. • Submit registration and receive a registration number. • Log in to your account, and click the “Application for New Card” button. • Fill in the required details and upload documents. • Submit the application and receive an acknowledgment with the application number. • Track application status online. • Receive Labour Card at registered address.
SUBMISSION TIMELINE	30 Days from the date of submission of the complete application as per the Citizen's Charter.
APPLICATION FEE/ PREMIUM	120 rupees for 5 years
APPLICATION STATUS/TRACKING METHODOLOGY	Labour Registration Status Check: <ul style="list-style-type: none"> • Visit https://tsboonline.net. • Enter your Aadhar card, application, or registration number. • Enter 'Captcha'. • Select the 'Search' tab.
CLAIM PROCEDURE	Labour card Welfare Scheme claim form Applications.pdf

NODAL AGENCY CONTACT	jtcmm-labour@telangana.gov.in Phone. No. 04027632207
IMPORTANT NOTES	The applicant must be an unorganized worker.He/She must be a citizen of India.
REMARKS	
Other relevant data	Applying candidates must earn less than 15k per month.
ANY UPDATED CHANGES IN THE SCHEME	No changes

NAME OF THE DOCUMENT	18. E-SHRAM CARD
REGULATING AUTHORITY (Central/State/both)	Central
ORIGIN YEAR OF THE SCHEME	2021
ABOUT THE SCHEME	The Government of India started the e-Shram yojana to provide social security to workers in unorganized sectors (16-59) years.
RESOURCE LINK (Video link/ Document link)	EShram card Application procedure
BENEFICIARY	Small entrepreneurs/self-employed persons (46 categories)
BENEFIT	A pension of Rs. 3,000 per month after attaining 60 years. Death insurance of Rs.1 lakh If a beneficiary dies due to a mishap, the spouse will get all the benefits.
KEY INDICATOR	e-Shram Card Benefits for Unorganized Workers <ul style="list-style-type: none"> • Offers pension after 60 years. • Provides death insurance. • Provides financial aid in case of incapacity. • Provides access to new government schemes and facilities via the e-Shram portal.
ELIGIBILITY CRITERIA	All unorganized sector workers between the ages of 16 and 59 years, including laborers and daily-wage earners.
APPLICATION PROCEDURE (Links/ Office address etc)	Obtaining e-Shram Card: <ul style="list-style-type: none"> • Visit the e-Shram portal. • Select 'Update/download UAN card'. • Enter UAN number, date of birth, and captcha code. • Click the 'Generate OTP' button. • Click the 'Validate' button. • Click 'Preview' to verify details • Receive OTP sent to the mobile number. • e-Shram card generated and displayed. • Click on the 'Already Registered' tab. • Enter the OTP received on the mobile number. • Confirm personal details. • Submit. • Enter OTP and click 'Verify'. • Downloadable via download option.
DOCUMENTS REQUIRED	1 – 4 Same as Aadhar Card 2. Bank details [account number etc.,]
SUBMISSION TIMELINE	15-30 days to get the approval for the e-shram Card.
APPLICATION FEE / PREMIUM	No fee
APPLICATION STATUS /TRACKING METHODOLOGY	E-Shram Portal Access <ul style="list-style-type: none"> • Click the 'E-Aadhaar Card Beneficiary Status Check' link. • Enter the e-Shram card number, UAN number, or Aadhar Card. • Click 'Submit' to view payment status.
NODAL AGENCY CONTACT	helpline desk:14434 eshramcare-mole@gov.in

NAME OF THE DOCUMENT	19. ABHA CARD
ABOUT THE SCHEME	PM-JAY's Ayushman Bharat: <ul style="list-style-type: none"> • Health cover of Rs. 5 lakhs per family per year. • Covers secondary and tertiary care hospitalization.
RESOURCE LINK (Video link/ Document link)	www.pmjay.gov.in
BENEFICIARY	Household Characteristics <ul style="list-style-type: none"> • Households without shelter. • Households without male members aged 16-59. • Households with disabled members. • Households without literate adults. • Landless households. • Scheduled Caste/Scheduled Tribe households. • Primitive tribal groups.
BENEFIT	Ayushman Bharat card, PM-JAY provides a health cover of Rs. 5 lakhs per family per year for secondary and tertiary care hospitalization.
KEY INDICATORS	1. Ayushman Bharat covers all eligible beneficiaries, regardless of age
ELIGIBILITY CRITERIA	Family Health Scheme <ul style="list-style-type: none"> • Annual income below Rs 2.5 Lakh. • Covers listed hospitals only. • Charges: Pre-hospitalization for 3 days, post-hospitalization for 15 days.
APPLICATION PROCEDURE (Links/ Office address etc)	PM-JAY Online Registration Process <ul style="list-style-type: none"> • Visit PM-JAY website (https://pmjay.gov.in/). • Check eligibility and register online. • Required documents: Aadhaar card, income certificate, ration card. • Link mobile number with Aadhaar for verification code. • Wait for government approval and ABHA card acquisition.
DOCUMENTS REQUIRED	Identity and Age Proof 1 – 4 Same as Aadhar Card .5. Caste certificate. 6. Income certificate. 7. Family certificate.
SUBMISSION TIMELINE	After applying, it takes a few days for approval.
APPLICATION FEE / PREMIUM	No fee
APPLICATION STATUS/ TRACKING METHODOLOGY	PMJAY Card Status Check <ul style="list-style-type: none"> • Visit pmjay.gov.in. • Select 'Application Status' or 'Check PMJAY Card Status'. • Enter required details: reference or application number. • Receive status information.
NODAL AGENCY CONTACT	We can register a grievance at https://charms.pmjay.gov.in . User Manual for Grievance Redressal Portal
REMARKS	All family members are eligible.
ANY UPDATED CHANGES IN THE SCHEME	Now this scheme is called the Pradhan Mantri Jan Arogya Yojana (PMJAY) previously it was the Ayushman Bharath

DECCAN Chronicle

COVA holds interfaith cricket match for peace

DC CORRESPONDENT
HYDERABAD, JAN. 13

Team COVA Peace Network organised a five over cricket match for Sankranti, Christmas and Guru Govind Singh Jayanti at the Boys Town High School in Hyderabad on Monday. It had teams with representations from Hindus, Muslims, Christians and Sikhs faiths from Telangana, Andhra Pradesh, Maharashtra, Kerala and Uttar Pradesh.

● PARTICIPANTS WERE there from most castes but a sizable number were from the Lambada community. Ten guests of honour of the programme also participated as two teams played for harmony and peace.

Voluntary Organisations spoke about the concepts of sports for peace and multi faith celebrations and thanked all for their active partnership in making the programme a success.

The teams had players chosen from all religions, caste and locality lines. Zhenis from Kazakhstan spoke about the sports culture in his country and explained how faiths coexist. As part of multi faith celebrations, Brother

Prabhakaran spoke about how Christmas is celebrated across the world. Sardar Sajjan Singh explained about the life and contributions of Guru Gobind Singh and reminded that service to humanity is the hallmark of Sikhism.

Pandit Harinarayan Tiwari from Ayodhya explained the importance of Sankranti and why it is celebrated. Qari Mustafa Soofiyan appreciated the concept of multi faith celebrations and the importance of respect for all faiths and the need for peaceful coexistence when the world is gripped by unprecedented violence.

Prizes and medals were distributed to the winners and mementos were given to the guests of honour.



Aadhar Camp



Sessions on Healthy living Through Food & Lifestyle



Meeting of Development & Peace Group



Spoken English Class



Different Religions together for Raksha Bandhan



CHECKIT TechCamp to Decode Fake News



Communal harmony, equity and global peace through sensitization of all sections of society and empowerment of the poor and marginalized.



COVA (Confederation of Voluntary Associations), is a national network of voluntary organisations working for communal harmony and community empowerment in India and peace in South Asia. COVA is also engaged with multipateral bodies like the United Nations Organisation, G20, BRICS, SAARC and others for structural transformations of the world order to make society more equitable, sustainable, just and peaceful.

MAJOR INITIATIVES IN THE JOURNEY OF COVA

PEACE INITIATIVES : Riot Prevention in 42 communally sensitive localities of Hyderabad Formed Peace and Development Networks in Telangana, Andhra Pradesh, Jammu & Kashmir, Gujarat, Uttar Pradesh and West Bengal. Partnering to facilities Citizens Action for Manipur

Multhi Faith Celebration of All Festivals : By inviting our neighbours of different communities to share a meal, share about our core values and share our understanding of the Almighty to create the magic of mutual respect and harmony in society.

Intra Faith Initiatives : All Religions are being weaponized for vested interests resulting in antagonism and violence between communities. Intra Faith Program involves Faith Leaders of different religious critiquing misuse or abuse of their own religion to ensure it is not weaponised to promote violence in society.



Inter Faith Forum (IFF) : COVA has leaders of different faiths who collectively work for prevention of violence in localities and propagation of useful messages on different social issue like Pulse Polio, HIV, RTE, Accessing services from Government departments etc.

Initiatives in Kashmir : Proposed the idea and facilitated the meeting between Indian Parliamentarians and Hurriat Leaders in October 2010 that reduced violence in the valley for 4 years.

Peace in South Asia : Flags for Peace Campaign by COVA stands out by setting the trend of spectators waving flags of both India and Pakistan at Cricket matches to communicate message of peace and goodwill in the stadium and to the world through TV channels!

Peace through Cyberspace

- a) COFI (Cyber Operations for Fraternity and Integration) Networks to secure cyberspace for peace.
- b) #CHECKIT - Offers training in decoding and exposing Fake News.

Work with Refugees : There are 8000 refugees in Hyderabad from 9 countries. COVA provides subsistence rations and support for education, livelihood and medical emergencies to the most destitute.

Structural Transformations :

Compassionate Citizenship and Responsible Activism Program

Objective : To take students beyond classroom and textbooks for experiential learning of social issues to make them sensitive human beings and responsible citizens.

Outcome : Students are enable and motivated to live as responsible citizens and Change Champions of their communities. Education Department of the Government of Telangana has incorporated this program in the school curriculum for classes 7th to 9th as part of Moral Education.

Financial Inclusion : Finance Ministry of Government of India incorporated 9 of 12 recommendations of COVA in the banking Sector. Five of these recommendations are included in the MUDRA Scheme. Idea of eMudra was proposed by COVA

Research and Advocacy for Policy Transformations : From Job Seekers to Job Creators : HRD Ministry accepted to include 3 recommendations of COVA in college curriculum to orient students accordingly.



Awards for COVA & Partners: State- National - South Asia - International

THE MAGNIFICENT COALITION OF SOUTH ASIA

"South Asian Coalitions, are not easy to come by and coming together on a rainbow of issues in welcome. I have the privilege of cooperating with COVA on issues concerning peace, Justice Human Rights and good neighborly relations. The contribution of Dr. Mazher Hussain has been simply outstanding. One can only wish them well."

Admiral L. Ramdas.
Former Chief - Indian Navy

Bank Cheque: In Favour of "COVA INDIAN FUNDS"

Foreign nationals please visit the link below for donation

<https://www.covanetwork.org/foreign-donor/>

Address

COVA, # 18-13-8/A/508/A, Bandlaguda, Chandrayangutta, Hyderabad- 500 005 Telangana, India.

covanetwork@gmail.com

+91 995 951 7766

www.covanetworks.org